

How to Donate to a Participant

- Go to <http://cctakesteps.org>
- Click on **Find a walk**
- Enter your zip code and click on **Enter Location**
- Locate and select your location and click on **Get Started**
- On this page, search for a walker by first and last name

Search for a Walker

- Once you find the participant, you can click on name.

Test, Training			
Team Name: mdpace@ccfa.org	Company Affiliation: None	Event Name: New York City	Event Date: 05/17/2018

- When you are on the participant page, click on the button that says donate:

Support me at the New York City Take Steps for Crohn's & Colitis on 5/17/18!

Donate Join My Team

New York City Event Page

My goal

\$0.00 raised \$0.00 goal

Welcome to my Personal Page

I'm fundraising on the behalf of the Crohn's & Colitis Foundation because I believe no one should have to deal with the fear, uncertainty, and pain caused by Crohn's disease or ulcerative colitis, also known as inflammatory bowel diseases (IBD).

I believe no parent should have to explain a chronic disease to their child.

I believe no sibling should have to watch their brother or sister suffer.

I believe that by investing in the best doctors and scientists we will one day cure these

- Once you click on donate, it will go through a number of steps for your donation that are required such as amount, gift type, personalizing your donation, leaving a personal note, employee information and then donor information.

- Please note, that online donations must be a minimum of \$15
- When making a donation online the following information is required: Donation amount, first name, last name, address, city, state, zip, email and your payment method.
- When you are complete and have put in your credit card information click on **"Donate Now"**.

You can also donate through PayPal as well which the site will re-direct you to the PayPal Payment Processing page.

Donate Now

If you are making a Matching Gift Donation, please follow these steps below:

1. Visit the Foundation's [matching gifts portal](#)
2. Search for your company to see if they match
3. Follow the instructions to get your gift matched
4. The Foundation gets many matching gifts sent to their processing center, and including specific information about where it should be allocated will make sure it's contributed to my fundraising. Please be sure and include my name and Take Steps.
5. Please email matchinggifts@crohnscolitisfoundation.org to alert them to any matching gifts you've submitted to your company and for any questions.

Where should I tell my company to mail the matching gift, if I'm asked?

The Crohn's & Colitis Foundation's National Processing Center:
Matching Gifts
PO Box 1245
Albert Lea, MN 56007

What is the Crohn's & Colitis Foundation's tax ID number or EIN? 13-6193105.

Where can I get the Foundation's W-9 or 501c(3) letter? You can download both of those right [here](#).

I can't find my donation receipt, how can I get a new one? Email info@crohnscolitisfoundation.org and ask for a donation receipt. We will need to know the email address that you made the donation under when contacting us